

SPEAKERS' INSTRUCTIONS FOR ANS NATIONAL MEETINGS

- Pick up your badge and meeting materials at the ANS Registration Desk.
- Please report to your Session Chair, in the room assigned for your session (as listed in the Official Program), 15 minutes prior to the start of the session. If you have not already done so, please provide him/her with brief biographical information.
- Please cooperate with your Session Chair by limiting your presentation to the time indicated in the Official Program. This time includes a five-minute discussion period following the formal presentation of your paper.
- Please do not ask the Session Chair to reschedule your paper within the session. Many attendees schedule their attendance at various sessions in accordance with the times listed in the Official Program.
- Technical session rooms will have the following equipment:

1 LCD Projector, Screen, and Laser Pointer

Note: If you are presenting from an LCD projector:

*You must bring your own laptop computer with your presentation on it.

*You are responsible for your own computer.

*You should know how to toggle the display on your laptop computer to project on the LCD projector. This is usually a Function Key (F5, F7, etc.)

*LCD projectors will be able to project a resolution of 1024X768.

* A VGA cable will be provided.

A **Speaker Preview Room** will be equipped with an LCD projector for authors who may wish to preview their presentations. If you would like to rent (at your expense) a laptop computer or other A/V equipment for your presentation scheduled session, please contact the ANS Meetings Department at 708/579-8287 or www.meetings@ans.org.