



Professional Divisions Committee Meeting

June 13, 2017

4:00 p.m. – 5:30 pm Waterfront B, Hyatt Regency, San Francisco

1. Startup

1.1. Gougar summarized the workshop that focused upon 1) the procedures and hazards of putting on topical meetings (K. Muftuoglu) and 2) formalized division support of standards (with an overview of NCSD Standards activity by John Miller. The Workshop attendance was down this meeting, in part due to the lack of promotion by the Chair. A brief discussion ensued in which the following actions were recommended as part of a broader development of succession planning practices and tools.

- The workshop should be pushed back (by ~1 hour from 4:30pm to 5:30pm) to allow more time for travel on that day
- Less time should be spent on the discussion of meetings (condense the talk and point to online meeting resources and guidelines)
- The workshop should be promoted more heavily to new officers who are learning the processes of division governance
- The Annual Meeting workshop should cover the financial calendar and budgeting process as much of that activity occurs in the months immediately following the annual meeting
- More generally, the topics of the workshop should be set to support the division calendar
- The workshop should be re-formatted as a piece of the larger 'knowledge management' and succession planning process to better assist new officers in learning and executing their responsibilities.

Action: Gougar and Vasilievas will schedule a series of telecons to discuss how to pull together resources and best practices in division governance into a more organized and effective package for training and arming new division officers.

The telecom participants shall include: Jamie Baalis Coble, Vince Gilbert, Katy Huff, Brett Rampal, and Tom Remick. The outcome may include a new program for the workshop, examples of best practices from divisions, an updated [Division Activity calendar](#), and suggestions for better use of the [PDC Website](#) and [Collaborate page](#).



- 1.2. Approval Minutes from November – The [Draft minutes](#) were shown on the screen. Alert members immediately spotted a number of typos which Gougar cleaned up. Additions and corrections are requested by the end of the week.
2. Inspiring Message from Fearless Leader – President Andy Klein congratulated and thanked the divisions for an outstanding response to the request for Grand Challenges. Popular challenges can be used for session themes and in discussions with DOE, NRC, and other organizations. President Klein does not plan further prescriptive actions but invites divisions to report on progress toward achieving them and to use them as focal points for future activities.
3. New Business

3.1. Student Program Proposal

A delegation from the Student Section Committee presented a new [conference student program support model](#) for equitable and predictable support of student attendance at national meetings. At this time, the Student Sections Committee is simply requesting that the PDC endorse the outline of the plan which needs to be finalized based upon data characterizing student participation and other metrics.

Features of the model include:

- a fixed (~70/30) split of student support funding between the Winter and Annual meetings, respectively.
- A single annual contribution from each division (which may vary from year to year)
- Travel reimbursement dependent upon mode of travel to the meeting venue.

A number of suggestions were offered. Members are requested to submit questions and suggestions to <mailto:sscchair@gmail.com?subject=Student Program Proposal> .

Whereas the Professional Divisions Committee supports the new model in principle, it recommends approval by the Board of Directors contingent upon approval by the Finance Committee and other ANS governance units as appropriate.

Moved: Slaybaugh Seconded: Rampal The motion was unanimously approved.

3.2. Young Professional Conference

Brett Rampal appealed for Professional Division support of the Young Professional Conference. The next one is scheduled for Saturday, October 28



in Washington, DC just prior to and in conjunction with the 2017 Winter Meeting. At the minimum, the YPC organizers are requesting two (2) representatives from each division to attend the lunch (11:30am – 1:00pm) on that day with at least one of them preferably being a Young Member of the division. The YPC is also requesting financial support from each division (if they have not already provided funding) to cover the costs of the meal and other meeting expenses. The YPC is coordinating this event with an NA-YGN event to be held the day before. The overall program will include at least one (1) 'storm the hill' visit to the Capitol. The last YPC attracted about 125 participants (a 25% increase over the previous YPC).

3.3. Suggestion to facilitate best paper selections

Tom Remick suggested that the ANS Meeting App (made available prior to and during the national meetings) include a feature by which best papers can be nominated via the app by session audience members and organizers. Gougar and Vasilievas will broach the idea with ANS Meetings and IT staff. (Post-meeting thought – how will the App be configured to prevent 'gaming' the system by authors or others not in attendance?)

4. PDC Mission

Gougar noted that there is a (few month) window of opportunity to update the position of the PDC in the Society Rules (specifically Rule 7.1.4(i)) to reflect the current function and role of the PDC. The current *Rule 7.1.4(i)* states:

The Professional Divisions Committee shall be responsible for the proper conduct of the Professional Divisions and Technical Groups. The committee shall cooperate with individuals and groups interested in the formation of Divisions and Technical Groups, assisting them in the preparation of statements and a petition, and in other organizational and operating procedures.

The following Rule replacement is proposed. Please send critique to the [Chair](#).

The Professional Divisions Committee shall be responsible for coordinating and promoting activities among Professional Divisions to resolve common issues and pursue common objectives. The Committee shall advise the Board of Directors on policies affecting, or affected, by the professional and technical pursuits of its members. The Committee shall monitor and promote the health of Divisions in serving their members and the Society as a whole. The committee shall provide advice to individuals and groups interested in the formation of Divisions and Technical Groups, assisting them in the preparation of statements and a petition, resolving conflicts in technical scope between divisions, and in implementing organizational and operating procedures.



PDC Planning 2017

Gougar proposes the following goals to be met by June 2018. Members are asked to send critique/suggestions to the [Chair](#) by July 31.

- 1) The PDC shall construct and implement a simple, flexible Division performance evaluation framework with the following attributes
 - Annual goals set by Division Executive Committees (in concordance with their Strategic Plan)
 - Progress reported to the PDC and Board of Directors as requested
- 2) The PDC shall facilitate knowledge transfer to new Division officers through:
 - the exchange of best practices among Divisions
 - better use of electronic resources (websites, listservs, Collaborate, etc.)
 - Professional Divisions workshop format aligned with officer responsibilities and the [Division activity calendar](#) (which likely needs updating).

See item 1.1.

- 3) The Divisions shall promote participation among students and young professionals by
 - Supporting reform of the national meeting student program (providing input on a more consistent and predictable financial support model)
 - Sending at least 2 division representatives to the Young Professional Conference (see item 3.2) and provide financial support to help defray meeting expenses.

Adjourn (at 5:35 pm)