NPC
(National Program Committee)

Saturday November 5, 2016
Las Vegas, NV
Professional Divisions Workshop

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NPC
National Program Committee

Responsible for assuring that technical meetings sponsored (and co-sponsored) by ANS meet the Society's standards for technical and scientific contributions
NPC Committees

- National Program Committee
  - Comprised of standing members and division reps
  - Responsible for technical program of National meetings

- Screening Committee
  - Comprised of standing members only
  - Responsible for all aspects of topical meetings

- National Meetings Committee
  - Comprised of standing members only
  - Provides recommendations and oversight of National Meetings
ANS Meetings

• National Meetings
• Topical Meetings
  • Class I – Stand-alone ANS Topical meeting
  • Class II – Meeting outside the U.S. run by another organization with strong ANS technical participation (usually rotates to ANS on a recurring basis)
  • Class III – Embedded topical meeting at an ANS National Meeting
  • Class IV – Meeting run by another organization with ANS co-sponsorship
## Revenue Sharing with Divisions

<table>
<thead>
<tr>
<th>Meeting Type</th>
<th>Division Financial Reward</th>
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<tbody>
<tr>
<td>National Meeting</td>
<td>None</td>
</tr>
<tr>
<td>Class I (Stand-alone topical)</td>
<td>Split of excess revenue - negotiated between ANS HQ, divisions, and host. 50% ANS HQ (no negotiation) Typically, 25% Technical Division 25% Host (usually local section or ANS HQ)</td>
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<tr>
<td>Class II (Rotating topical)</td>
<td>None, No financial liability or reward</td>
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<tr>
<td>Class III (Embedded topical)</td>
<td>The compensation is calculated as the sum of the following: $30 per paper $50 for each panel session (&lt; 3 hrs) $100 for each panel session (≥3 hrs) In addition, the following additional incentives shall also be applied: $1000 for meeting all of the schedule milestones on-time (for meetings with summaries) $2000 for meeting all of the schedule milestones on-time (for meetings with only full papers) $1000 for meetings with more than 100 papers presented</td>
</tr>
<tr>
<td>Class IV (ANS cosponsored)</td>
<td>None, No financial liability or reward</td>
</tr>
</tbody>
</table>
In executing our responsibility, the NPC considers:

- appropriateness of the proposed subject,
- scheduling,
- publication plans,
- financial viability,
- appropriateness of location,
- ability of the organizing group to fulfill its commitments.
What does NPC expect from Divisions – for National Meetings

• Support the technical program by organizing technical sessions, panel sessions, and special sessions
• Participate on NPC by an appointed Division Representative
• Division Representative Responsibility:
  • Attend NPC meetings at National Meetings (2)
  • Serve as the liaison and main point of contact between NPC and the division
  • Organize and submit session summaries
  • Conduct paper reviews for Division sessions
What does NPC expect from Divisions – for Topical Meetings

• Organize and hold topical meetings

• Ensure that the meeting host/organizer follows the ANS Topical Meeting Manual
  • Calendar Placement - ~2 years before
  • Preliminary Approval -~12-18 months before
  • Final Approval - ~3-6 months before
  • Meeting Closeout – Financial Report and Closeout Report- ~3 months after meeting or publication

• Division Representative Responsibility:
  • Support the meeting host/organizer in satisfying NPC obligations for meeting paperwork and closeout
Applicable key policies

• Meetings Outside the U.S.
  • Can now be held as Class I meetings
    • First one – AccApp-17 – Quebec City, Quebec

• Professional Development Hours
  • Receive credit for session attendance

• Speaker Invitation Policy
  • Each Division may invite up to 5 speakers
  • A formal invitation includes a comp 1-Day registration
  • Big change – all invites include comp 1-day registration (even for ANS members)
  • Divisions may invite more speakers – but the division must pay the reg fee
  • Must be an official invite signed by Division Chair before the paper review
Reminders

- New National Meeting Manual
- Embedded Topical Meetings – Incentives to Divisions
- Branding Guide
  - All meetings must follow ANS branding guide – all materials must be reviewed by ANS meetings department
On the Horizon

- On-going effort to update the Topical Meeting Manual
  
  http://www.ans.org/meetings/tmm/

- Considerations for more equitable and sustainable division incentive program

- Revisions to the student poster program
Need your help

• Better management and oversight of your division’s topical meetings
• Remind your division rep of their responsibilities
We are here to help

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