**Annotated Outline for Professional Divisions’ 1- and 5-Year Plans**

**XXXX Division**

**Strategic Plan**

**Tactical Plan for 201X**

**{This section should be brief – one or two pages}**

**Top Priorities for 201X {a minimum set (2 or 3) of priorities should be identified}**

A minimum of 2 or 3 are expected of which one should be related to membership. Division Officers may wish to study the previous year’s Division Metrics for indications of which activity areas may need particular attention. For each priority, identify the following:

Brief description or outline of the activity and success criteria - it is not necessary to provide all the details here; supporting details can be referenced as necessary.

Person or group responsible for carrying out the activity

Alignment with Society Goals – Identify which of the goals from the ANS Strategic Plan (2012 edition) the activity supports. The ANS goal identifier can be put in parentheses following the activity description. If the activity supports more than one goal, include more than one identifier. If the activity supports none of the goals put “none” in the parentheses.

**201X Operational Plans and Activities**

List of activities to be completed/worked in 201X. It is not necessary to provide all the details

here - supporting details can be referenced as necessary.

Identify the person or group responsible for carrying out the activity

Which of the goals from the ANS Strategic Plan the activity supports. The ANS goal identifier can be put in parentheses following the activity description. If the activity supports more than one goal, include more than one letter. If the activity supports none of the goals put “none” in the parentheses.

**Succession Plan** (for non-officer or other key positions defined by the division)

List position – identify current person and succeeding person with date of succession

Optional – provide amplifying details

**Five-Year Plan beginning 201X**

**Last Reviewed: MM/DD/YYYY**

**Purpose or Mission**

Brief statement of division’s purpose or mission - Division’s by-laws should be a good source of information for this section.)

**Long-Term Goals**

Provide a concise statement of each goal in such a way that it is easy to measure progress toward the goal. Follow each division goal with the identifier of the goal from the Society’s Strategic Plan that the division goal supports. If the activity supports none of the goals put “none” in the parentheses.

Identify the person or group responsible for carrying out the activity

Goals can be organized or grouped based on the four Vitality Measure Categories, ANS Strategic Goals, or other grouping determined by the Division

**Additional Guidance for Professional Division 1- and 5- Year Plans**

**Relationship to ANS Strategic Plan**

In general, the goals of the Professional Division should be aligned with the Society’s goals. Each goal in the Division’s 1- and 5- year plan (here after referred to as Division’s Plan) should include an indicator of which of the Society’s goals it supports. If one or more of a Division’s goals is not aligned with one of the Society goals, that may be an indication that we need to revise the Society’s goals. Please write a short paragraph in this section describing any modifications or additions to the Society’s goals that the Division considers useful.

As appropriate, ANS Professional Divisions are encouraged to be aware of and support the ANS Strategic Goals that are noted below. Division long term goals and tactical plan activities that support ANS Strategic Goals are requested to be identified by placing the letter associated with the ANS Strategic Goal behind the item(s) in the Division’s Plan.

It is not expected that all of the items identified in the Division’s Plan would be related to the ANS Strategic Goals. Only those that are related to an ANS Strategic Goal should be identified. Also note that several strategies are associated with each ANS Strategic Goal. Division Plan items that are “aligned” to at least one of the strategies for an ANS Strategic Goal should identify (by placing the letter) that ANS Strategic Goal in their Division Plan.

**ANS Strategic Goals (2012):**

Mission Component 1 – Professional Development

Goal 1-1: Support the ongoing education and development of the nuclear science and technology workforce on best-in-class scientific and engineering techniques that promote the safe, efficient and effective application of nuclear science and technology.

Goal 1-2: Encourage ANS member professional achievement through recognition of outstanding contributions to the profession of nuclear science and technology.

Mission Component 2 – Sharing Information and Advancements in Technology

Goal 2-1: ANS and its members will be a leading source of nuclear science and technology information within the international science and technology community.

Goal 2-2: ANS will provide technical information in support of all applications of nuclear science and technology

Goal 2-3: Produce and maintain ANS consensus standards and promote their adoption as standards of choice by the nuclear science and technology community.

Mission Component 3 – Engaging the Public

Goal 3-1: Increase awareness of the safe, effective and efficient applications and contributions of nuclear science and technology and the contributions of individuals working in nuclear science and technology.

Goal 3-2: Attract individuals into nuclear science and technology careers.\

Goal 3-3: Increase public awareness of ANS and the Center for Nuclear Science and Technology Information and any relevant products and initiatives as being among the most credible and trusted sources of information on nuclear science and technology.

Mission Component 4 – Engaging the Policy Makers

Goal 4-1: Obtain policy makers’ support for the application of nuclear science and technology to meet societal needs.

Goal 4-2: Establish the ANS as a credible and trustworthy source of information on nuclear science and technology among policy makers.

**Recommendations/Clarifications:**

The division vice chair should prepare an annual update of the Division Plan with input from the division

Chair. Updates by the Vice Chair/Chair-Elect should ensure an efficient transition to the Division Chair position at the Annual Meeting.

A calendar year is chosen to align with ANS finances and allow for “ownership overlap” of the plan with the Chair and Vice Chair/Chair-Elect. Note that the Division Chair is responsible for defining

the priorities for the division in the one year tactical plan. The updated strategic plan should be provided to the PDC Chair and Planning Committee Chair no later than one month after the Winter meeting.