AMERICAN NUCLEAR SOCIETY

Standard Bylaws & Rules for

Young Members Group

Revised November 11, 2009

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Article B1 – Name	R1 – Name
1.1 The official designation shall be the Young Members Group Technical Group of the American Nuclear Society, Incorporated, hereinafter referred to as the TG and Society, respectively.	1.1 The Young Members Group Technical Group of the American Nuclear Society may also be referred to herein as YMG or the Group.
Article B2 – Objectives	R2 – Objectives
2.1 The objectives of the Division (or TG) shall be consistent with the objectives of the Society, as set forth in its Certificate of Incorporation and in Article B2 of its Bylaws and Rules, principally, the "advancement of science and engineering relating to the atomic nucleus and of allied sciences and arts".	 2.1 The Group shall devote itself specifically to: a. Promoting membership in the Society by the young generation in the industry. This includes actively recruiting young professionals as well as encouraging student members to remain members of ANS as they transition from student to professional. b. Establishing a means for young members within the Society to network with one another and with their more experienced peers to foster relationships necessary to promote nuclear science and technology. c. Sponsoring and co-sponsoring a series of nontechnical and technical meetings and workshops geared toward young members that will encourage their active involvement in the Society and in the nuclear community. d. Increasing the participation of young members of the Society in committees and professional divisions, local sections, technical meetings and conferences, and other activities of the Society.
2.2 The Division (or TG) shall provide, through a group of members of any grades particularly interested in the Division's area of nuclear science or technology, a means to promote the sciences and arts of that area, within the scope of the Society.	2.2 (No Rule associated with this Bylaw)
2.3 The Division's (TG's) area of nuclear science or technology includes: encouragement and enabling of young professional members of the American Nuclear Society as they transfer from the role of a student to the role of a professional, including non-technical training such as professional development and networking opportunities as well as technical training in collaboration with the other Divisions.	2.3 (No Rule associated with this Bylaw)

Article B3 – Obligations to the Society	R3- Obligations to the Society
3.1 The activities of the Division (or TG) and its members shall be governed by the provisions of these bylaws which shall be in accord with the provisions of the Certificate of Incorporation and the Bylaws and Rules of the Society. Operation of the Division (or TG) shall be governed by the laws of incorporation of the Society and their respective Bylaws, Rules, Procedures, and Policies.	3. (No Rules associated with this Bylaw)
3.2 In the event of a conflict, the Society's Bylaws, Rules, Procedures, and Policies shall take precedence over the Bylaws and Rules of the Division or Technical Group.	
 3.3 The Division (or TG) shall not have authority to act for or in the name of the Society. No action, obligation, or expression of the Division (or TG) shall be considered an action, obligation, or expression of the Society as a whole. A statement to the effect that the Division (or TG) assumes sole responsibility for the contents shall be imprinted on any publication regarding an action, obligation, or expression with respect to the Society, issued by the Division. The Division (or TG) may use its website for this purpose. 	
3.4 The financial affairs of the Division (or TG) shall be conducted in such manner that the Division (or TG) shall be financially independent and shall not rely on support from Society funds, except to the limit budgeted by the Board of Directors for each Division. The Division (or TG) may meet its financial obligations in accordance with the provisions in Article B5.	
3.5 The Division (or TG) shall not represent any opinion or position in any matter technical or non-technical as being the official position of the Society or any of its subdivisions without prior approval of the Board of Directors.	
3.6. The Secretary of the Division (or TG) shall file with the Executive Director of the Society a copy of the minutes of the Division (or TG) Executive Committee meetings within thirty (30) days following the meetings date(s) in accordance with B7.3.	

 4.1 Members in good standing in the Society shall be eligible to become members of the Division. 4.2 Student members in good standing in the Society shall be voting members and may hold the office of Secretary-Treasurer, Secretary, or Treasurer and serve on the Executive Committee in the Division. 4.3 Society members who desire to become members 	 4.1 All regular members of the Society who have not yet reached the age of thirty-six (36) and all members of the Society who are within five (5) years of graduation from an accredited educational institution shall automatically be enrolled as members of the Group. All other Society members who desire to become members of the Group shall so indicate on the dues billing form issued annually to all Society members by the Executive Director. Society members desiring to join at other times may do so by notifying the Executive Director and paying the associated fee, if necessary. 4.2 Student Members of the Society shall be eligible for membership in the Group. Student Members have the right to vote on Group matters. Student Members are eligible to hold positions on the Executive Officer and paying the positions on the former of the group.
shall be voting members and may hold the office of Secretary-Treasurer, Secretary, or Treasurer and serve on the Executive Committee in the Division.	for membership in the Group. Student Members have the right to vote on Group matters. Student Members are eligible to hold positions on the
of the Division (or TG) shall so indicate on the dues billing form issued annually to all Society	Executive Committee except for the positions of Chair and Vice-Chair.
members by the Executive Director. Society members desiring to join at other times may do so by notifying the Executive Director and paying the associated fee, if necessary.	
4.4 Society members who desire to terminate their membership in the Division (or TG) shall so indicate on the annual dues billing form. Society members desiring to resign at other times may do so by notifying the Executive Director. Upon resignation, the member's name shall be dropped from the Division (or TG) roster and mailing list.	
4.5 The names and addresses of all members initially comprising a Technical Group shall be furnished by its Executive Committee to the Executive Director of the Society. Initial Executive Committee membership of new Technical Groups is enumerated in Section B6.2.	
 4.6 At the discretion of the Executive Committee, the Division (or TG) may enroll non-Society members as "Division (or TG) Participants" for a non-renewable period of up to two years. Division (or TG) Participants shall be "non- 	5

Society" members who qualify by submitting an application and paying a fee for an amount and via a path approved by the Executive Committee of any Professional Division (or TG) voluntarily choosing to enroll them. Division (or TG) Participants may be entitled: 1) to receive newsletters and notices of activities of the Division (or TG) and 2) to participate as non-Society members in Division (or TG) activities excluding voting and holding elective or appointed offices in the Division. Division (or TG) Participants shall be encouraged to apply for Society membership.

Article B5 – Dues, Assessments, and	R5 – Dues, Assessments, and Contributions
Contributions	
5.1 The Division (or TG) may collect dues from its members as provided in the Division (or TG) Rules. The dues for membership in a Division (or TG) shall be shown on the annual statement sent to each member of the Society by the Executive Director.	5. (No Rules associated with this Bylaw)
5.2 The Division (or TG) may levy special and reasonable assessments to implement the sponsorship of special or topical meetings when authorized by affirmative vote of not fewer that two-thirds (2/3) of the members present at a regular or special meeting called as provided in these Bylaws.	
5.3 The Division (or TG) may also accept non- compulsory financial contributions, but solicitation and acceptance of such contributions shall be subject to the written approval by the Board of Directors and the Executive Director.	
5.4 The funds derived from these and from any other authorized sources shall be disbursed for the Division (or TG) by the Executive Director of the Society in response to requests from the Treasurer and Chair and in accordance with the annual operating budget prepared by the Finance Committee of the Division (or TG) and subject to the limitation stipulated in Article B3.4 of these Bylaws.	

Article B6 – Executive Committee	R6 – Executive Committee
Article Do - Excentive committee	
6.1 The Division (or TG) shall be managed by an Executive Committee. This Committee shall constitute the governing body of the Division (or TG) and shall have power to act for the Division (or TG) in all matters, subject to these Bylaws and to the Certificate of Incorporation and the Bylaws and Rules of the Society.	6.1 The Executive Committee may empower officers or members of the Executive Committee to act specifically on its behalf in certain matters.
6.2 The Executive Committee of the Division (or TG) shall consist of not fewer than six (6) members. The members, elected at large, other than the officers shall have terms not exceeding four (4) years, and the term designated for each shall commence at the close of the Annual meeting of the Society and shall be such as to maintain effective continuity of experience in conducting the affairs of the Division (or TG) and in performing the duties of the Executive Committee. The Chair of the Division (or TG) most recently retired shall be an ex- officio member with voting privileges. The Chair of the Professional Divisions Committee of the Society shall be an ex-officio member without vote. The Chair of the Division (or TG) shall be the Chair of the Executive Committee, and other officers, as defined in Articles B7.2, B7.3, B7.4, and B7.5, shall also serve on the Executive Committee. A quorum shall be a majority of the voting members of the Executive Committee.	6.2 Composition and Term of Office The Executive Committee shall consist of the officers of the Group, the immediate past chair, and six (6) other elected members. Care will be taken to provide a balance of discipline representation reflecting the members. The elected members shall be chosen in successive years, in classes of two, to serve terms of three years that shall expire after Annual Meetings. The Program Chair of the Group shall be a non-voting ex-officio member of the Executive Committee, unless separately elected or appointed to the Executive Committee.
For a Technical Group, the initial Executive Committee shall be composed of not fewer than six (6) members elected by the petitioners. This committee shall be subject to approval by the Professional Divisions Committee and by the Board of Directors at the time of approval for organization. The initial Executive Committee of the Division shall be the Executive Committee of	

the Division shall be the Executive Committee of

the predecessor Technical Group.

- 6.3 Any vacancy among the officers or on the Executive Committee occurring during their terms shall be filled by appropriate action of the Executive Committee until the next regular election, except that a vacancy in the office of Chair shall be filled by the Vice-Chair (the designated Chair-Elect if there is more than one Vice-Chair), who shall continue also to perform the duties of Vice-Chair until installed as Chair for the following year.
- 6.4 The Executive Committee may remove members missing more than two (2) consecutive meetings, unless appropriate reasons are provided for missing such meetings.
- 6.5 In order to provide for handling the affairs of the Professional Division (Technical Group), the Executive Committee shall prepare and adopt, in connection with these Bylaws, suitable Rules. Professional Division (Technical Group) Rules, and proposed changes to them, must be reviewed for consistency with Society Bylaws and Rules by the Bylaws and Rules Committee of the Society. A copy of such Rules shall then be filed with the Executive Director of the Society. The procedure for amending the Rules shall be specified in the Rules.

- 6.3 Filling of vacancies:
 - a. A vacancy among the officers or on the Executive Committee may be declared because of death, resignation, or removal in accordance with Article B6.4.
 - b. Between elections, a vacancy shall be filled through appointment of an individual by the Chair, with an affirmative vote by two-thirds (2/3) of the Executive Committee members.
 - c. An individual appointed to fill a vacancy on the Executive Committee shall serve for the remainder of the original term.
- 6.4 Removal by Executive Committee: An affirmative vote by a majority of the Executive Committee members is required to remove, for non-attendance or other good cause, an Officer from office or an elected member from the Executive Committee.
- 6.5 (The procedure for amending the Rules is located in R11.3.)

6.6 The Executive Committee shall meet at least twice each year, once during the Annual Meeting and once during the Winter Meeting of the Society, or as appropriate. Other meetings (e.g. at Division-sponsored Topical Meetings) or teleconferences, email communications, and by other appropriate medium of the Executive Committee may be called at any time by the Chair, or at the request of any three or more members of the Committee. 6.7 Voting shall be by an appropriate voting system, under the general procedure stipulated for voting and for handling the ballots in the Bylaws and Rules of the Society. The Executive Director shall declare elected to each position the candidate receiving the most votes for that position. If a tie occurs, the Division (or TG) shall resolve the tie by a vote of the members of the Executive Committee. The elected candidates shall be installed and their terms of office shall commence at the close of the Annual Meeting of the Society

Article B7 – Officers	R7 – Officers
7.1 The officers of the Division (or TG) shall be a Chair, at least one Vice-Chair, a Secretary, and a Treasurer. The duties of the Secretary and Treasurer may be combined into a single office (i.e., Secretary-Treasurer). All officers shall hold their offices for a one-year or two-year term or until their qualified successors are elected or appointed.	7.1 The officers of the Group shall be a Chair, a Vice-Chair, a Secretary, and a Treasurer. The officers shall hold office for one year concurrently with the term of officers of the Society or until their successors are elected or appointed.
7.2 The Vice-Chair (or one of them if there is more than one) at the time of election shall be designated Chair-Elect, and at the expiration of that term will automatically succeed to the office of Chair.	 7.2 Duties of the Chair: a. The Chair shall have supervision over the affairs of the Group, subject to the direction of the Executive Committee, and shall be responsible for coordinating the work of the Group with the activities of the Society. b. The Chair shall preside at meetings of the Executive Committee and the Division. c. The Chair shall be responsible for representing the Group at the meetings of the Society Professional Divisions Committee and Society Board of Directors. d. The Chair shall be an ex-officio member of all Group Committees, with voting rights.
7.3 The Secretary or Secretary-Treasurer shall record and file with the Executive Director within thirty (30) days after the meeting date(s) the minutes of the Division (or TG) Executive Committee meetings. Separate teleconference meetings minutes may be recorded by the Division (or TG) and do not have to be filed with the Executive Director.	 7.3 Designated Chair-Elect and Vice-Chair: a. The Vice-Chair shall be the designated Chair-Elect and, at the expiration of that term, will automatically succeed to the office of Chair. b. The Vice-Chair shall assist the Chair in conducting the duties of the office. c. The Vice-Chair shall perform the duties of the Chair if the Chair is unable to serve. d. The Vice Chair shall develop and implement the Strategic Plan, and work with Committee chairs to initially prepare and/or update annually an Operating Guide for Committee Committee).
7.4 For Divisions that do not have a Treasurer, the Secretary-Treasurer shall also serve as a member of the Division's Finance committee, and shall be the responsible custodian of any special funds of the Division. The Secretary-Treasurer shall have the same duties as the Treasurer.	 7.4 Secretary: a. The Secretary shall act as custodian of the Group Bylaws and Rules and shall keep records and minutes of the Group's activities. b. The Secretary shall provide notices to Group members and for publicity releases, and shall be responsible for obtaining a roster of Group members from the Executive Director. c. In the absence or incapacity of the Chair and the

	the duties of the Chair.
7.5 The Treasurer shall send the Division (or TG) budget to the Executive Director after approval of the Executive Committee. 7.5	 5 Treasurer: a. The Treasurer shall review the financial statements provided by the Society's staff and shall monitor the financial health of the Group. b. The Treasurer shall assist with the preparation of the Group's budget. c. The Treasurer shall advise the other officers on issues of expenses and revenue. d. In the absence or incapacity of the other Officers, the Treasurer (if not a student member) shall be responsible for performing the duties of the Chair.

Article B8 – Election and Eligibility	R8 – Election and Eligibility
8.1 The members of the Division (or TG) Executive committee and the officers (except the Chair) shall be elected as specified in Article B6.2 and B7.1 of these Bylaws, respectively.	8.1 (No Rule associated with this Bylaw.)
8.2 Executive Committee members shall be Fellows, Members, Student Members, Emeritus or Honorary Life Members of the Society.	 8.2 All Executive Committee members shall be members of the Group. All members of the Group are eligible to be on the Executive Committee. However, all members who are over the age of thirty-six (36) (or who are beyond five (5) years of graduation from an accredited educational institution) cannot serve as Vice-Chair or Chair of the Group. Additionally, student members of the Group may not serve as Vice-Chair or Chair.
8.3 The Nominating Committee shall place in the hands of the Secretary or Secretary-Treasurer and Executive Director no later than the completion of the Winter Meeting (or seven [7] months before the Annual Meeting for Divisions that were unable to meet during the Winter Meeting) the names of candidates for the Executive Committee and for the Division (or TG) officers. The Executive Director shall prepare and forward to each member of the Division (or TG) a ballot containing the nominations submitted by the Nominating Committee, and others made by petition of not fewer than ten (10) members of the Division, received in writing either by the Nominating Committee or by the Secretary or Secretary-Treasurer at least twenty-two (22) weeks before the Annual Meeting.	 8.3 Nominations. a. All nominations shall be approved by the Executive Committee. b. One selected Executive Committee position may be reserved for a non-U.S. member and nomination(s) for this position shall also be made by the Nominating Committee.
8.4 At least one candidate shall be named by the Nominating Committee for each Executive Committee membership expiring or vacated and for each elective office other than the office of Chair, which will be filled by the Vice-Chair. The ballot shall contain spaces for writing in additional candidates.	
8.5 Ballots, in order to be counted, shall be postmarked as instructed and shall be validated by the Executive Director as having been received from a Division (or TG) member in good standing. The Division (or TG) shall be responsive to future electronic voting initiatives introduced by the Society, as appropriate.	13

8.6 Voting shall be by secret ballot under the general procedure stipulated for voting and for handling the ballots in the Bylaws and Rules of the Society. The Executive Director shall declare elected to each position the candidate receiving the most votes for that position. If a tie occurs, the Division (or TG) shall resolve the tie by a vote of the members of the Executive Committee. The elected candidates shall be installed and their terms of office shall commence at the close of the Annual Meeting of the Society. 8.7 Members, elected at large, shall not be eligible for election to more than two consecutive terms on the Executive Committee, or more than two consecutive terms of office as Secretary, Treasurer, or Secretary-Treasurer. After one full term in office, the Chair shall automatically be succeeded by the Vice-Chair. Except as provided in these Bylaws, no member shall hold more than one office simultaneously. 8.8 No member shall be eligible for the office of Vice-Chair/Chair-Elect until having served on the Executive Committee in any capacity for at least one year except during the initial year of the Division (or TG) or in the event the office of Chair is declared vacant. 8.9 The retiring Chair shall not be eligible for election as Vice-Chair/Chair-Elect for the term immediately succeeding the term as Chair.

Article B9 – Standing and Special Committees	R9 – Standing and Special Committees
9.1 A Division (or TG) may establish Standing and Special Committees.	 9.1 Standing and Special Committees: a. As part of the strategic planning process for the Group, the Vice-Chair shall, prior to assuming the office of Chair, submit for approval by the Executive Committee a succession plan, including the appointment or reappointment of Committee members and Committee Chairs, that strives to achieve a balance between continuity of experience and new members. b. The Group Chair may, at any time, appoint additional members to serve on a Standing or Special Committee until the end of the Chair's term. c. The Executive Committee may, by simple majority, remove the Committee Chair or any Executive Committee member from any Standing or Special Committee.
9.2 A simple majority of the members of the committee shall constitute a quorum at all committee meetings.	 9.2 Group Standing Committees: a. Program Committee – composed of not fewer than three (3) members, including the Chair. The Program Committee is responsible for organizing technical sessions of interest to Group members at National Meetings and Topical Meetings. The Program Committee Chair shall be responsible for representing the Group at meetings of the Society National Program Committee. The Program Committee is further responsible for planning Group meetings, courses, and special events and for coordinating all meetings with those of the Society and other organizing topical meetings or other special events. Participation by representatives of other Technical Groups or Professional Divisions interested in Young Member issues will be encouraged. The Program Committee shall be responsible for identifying and recommending special sessions for presentations at Society Meetings and Topical Meetings for Group sponsorship. The Program Committee also is responsible for ensuring that approved sessions, topical meetings, courses, and special events are organized and conducted to uphold the high quality of information exchange and program

 Society. The Chair of the Program Committee shall be responsible for liaison with the Program Committee of the Society and may delegate such responsibility to another Program Committee member. Members of the Executive Committee may serve as members of the Program Committee. b. Nominating Committee – which shall function as described in Article B8. The Nominating Committee shall be chaired by the most recent available Past Chair of the Group and include the current Group Chair, Vice Chair and up to two additional members appointed by the
 at least the Chair. The Honors and Awards Committee is responsible for administering the Group's Awards, stimulating the recognition of Group members, and interacting with the Honors and Awards Committee of the Society. 9.3 Group Special Committees: Special committees may be established from time-to-time by the Chair, subject to authorization by the Executive Committee. Special Committees shall be dissolved
upon completion of the duties assigned to them. All such committees shall have at least two (2) members.

Article P10 Meetings	D10 Montings
Article B10 – Meetings	R10 – Meetings
 10.1 Meetings of the Division (or TG) shall be held as determined by the Executive Committee, at times and places it shall designate. If a business meeting is held, it shall be scheduled to coincide with the Annual Meeting of the Society and shall precede the annual reorganization of the Division (or TG) Executive Committee. The Secretary or Secretary-Treasurer shall mail an advance notice of all intended meetings of the Division (or TG) to the Executive Director of the Society not less than six (6) weeks before the date of that meeting. In addition, notices of all meetings will be sent to the members of the Division (or TG) not less than six (6) weeks before the meeting. These meetings are open to all members in good standing in the Division. 10.2 A quorum for the transaction of business at all Division (or TG) meetings shall consist of fifteen (15) qualified voters or twenty (20) percent of the qualified voters. 	10. (No Rules associated with this Bylaw)

Article B11 – Amendments

- 11.1 Amendments to these Bylaws may be proposed by any Division, the Professional Divisions Committee, the Society Bylaws and Rules Committee, or the Society Board of Directors. Amendments must be of a nature that they can be applied equitably to all Divisions, in keeping with the intent of the Standard Bylaws. All proposed amendments shall be forwarded to each Division (or TG) for comment. Comments should be filed with the Professional Divisions Committee Chair no later than forty-five (45) days prior to the next ANS national meeting. Further detailed procedures for approval of amendments to the Standard Bylaws are in the ANS Rule R18.9.1.
- 11.2 The Professional Divisions Committee shall notify all Divisions of approved amendments to the Standard Bylaws. Each Division (or TG) shall be responsible for reviewing approved amendments to determine if corresponding changes to the Division's Rules are required.

R11 – Amendments

- 11.1 Proposed Amendments to the Standard Bylaws:a. Amendments proposed by the Group shall have received an affirmative vote by a simple majority of the Executive Committee.
 - b. Comments filed by the Group on proposed amendments, which were forwarded to the Group in accordance with B11.1, shall have received an affirmative vote by a simple majority of the Executive Committee.

- 11.2 When notified of an approved amendment to the Standard Bylaws, the Secretary shall obtain an updated copy of the Group Bylaws from the National Bylaws and Rules Committee, and prepare reconciling changes in the Group Rules for review and approval by the Executive Committee.
- 11.3 Amendments to Group Rules
 - a. Amendments to Group Rules may be proposed by any member of the Executive Committee during an Executive Committee meeting. Approval requires a 2/3 majority.
 - b. In the event that a proposed amendment does not attain a 2/3 vote of the Executive Committee, the Chair may direct the amendment to be put to a Group vote at the next scheduled election. A 2/3 majority vote of the Group members is required to approve such an amendment.
 - c. Amendments adopted by the Executive Committee or approved by the Group members shall be provided to the Society Bylaws and Rules Committee for review and endorsement.
 - d. The approved and endorsed amendments to Group Rules shall become effective upon being filed with the Executive Director of the Society.

Article B12 – Rules of Conduct	R12 – Rules of Conduct
12.1 In all procedural matters not covered by the Bylaws and Rules of the Division, Robert's Rules of Order, latest edition, shall be used as the authority for parliamentary procedures.	12.1 Electronic Voting.
	 The Chair of the unit determines if an issue is to be considered and voted upon electronically.
	2. Documents / issues for comment and vote will be sent to the unit's listserv (i.e., <u>ymg@list.ans.org</u>) with a request to review and comment.
	3. Deadline dates for comment and voting periods will be provided. Votes can be submitted during the comment period and must be received prior to the voting deadline. All members are required to reply to the listserv for all other members to review both comments and votes.
	4. Once the voting deadline has passed, the Chair will review the votes and inform unit members via listserv of the outcome of the vote. To be valid, all votes taken outside of a meeting must have a quorum of unit members registering a vote. To pass, the vote must have a majority of the quorum of unit members submitting an affirmative vote.
	5. Between ANS national meetings, issues that have successfully passed through the electronic comment and voting process will be considered approved and activity may commence in accordance with the approved item.
	6. Each electronic vote will be confirmed at the next face-to-face meeting of the unit for historical record.

Article B13 – Dissolution	R13 – Dissolution
Afticle D15 – Dissolution	K15 – Dissolution
13.1 Any Division (or TG) may be dissolved at the discretion of the Board of Directors of the Society, after proper consultation with the Executive Committee of the Division (or TG) and the Professional Divisions Committee.	13. (No Rules associated with this Bylaw)
13.2 The Division (or TG) membership must approve dissolution by a 2/3 vote before a petition is submitted.	
13.3 A Division (or TG) considering dissolution should prepare and submit a petition to the Professional Divisions Committee that clearly states the reasons the Division (or TG) cannot fulfill its obligations and mission. The PDC with the Division (or TG) will forward the petition to the Board of Directors.	
13.4 Assets of dissolved Division (or TG) shall become the property of the American Nuclear Society.	
13.5 Any Division (or TG) that merges with another Division (or TG) may do so at the discretion of the Board of Directors after receiving a request from the Professional Divisions Committee and the involved Divisions.	
a.Assets of merged Divisions will be combined under the newly established Division.	