

Professional Divisions Training Workshop

June 2013



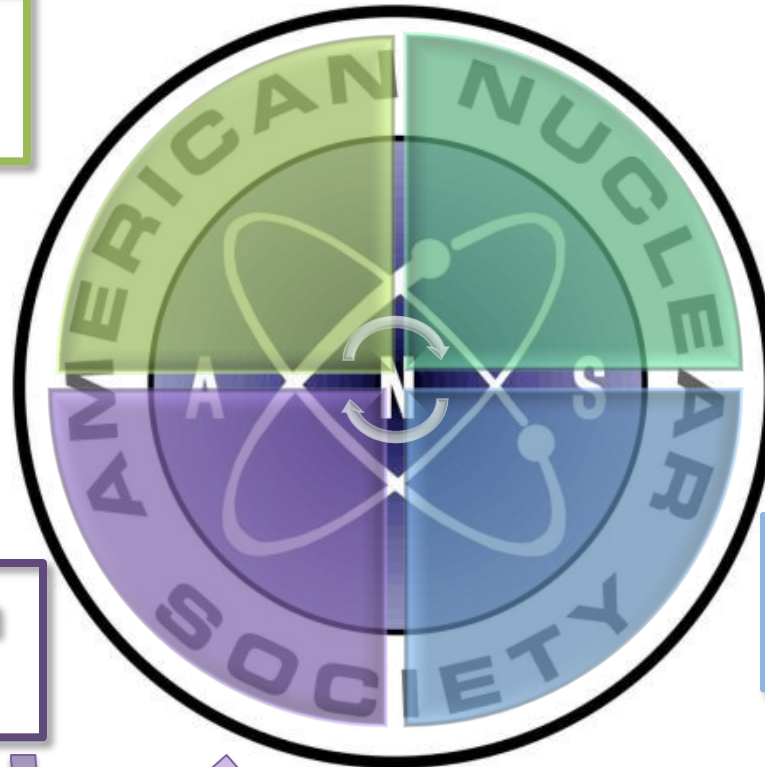
Workshop Goals

**Resources
for Success**

**Describe ANS
Organizational
Structure**

**Role of Division
Officers**

**Role of
Divisions/TGs**



Role/Governance of Divisions/Technical Groups

The object of each Technical Group and Professional Division shall be to provide, through a group of members of any grades particularly interested in an area of nuclear science or technology within the scope of the Society's activities, means for promoting the sciences and arts of that area. (Article 9.2a of the Society Bylaws)

The responsibilities of Divisions and Technical Groups to the Society at large are codified in the Society Rules (Article 18) and in the Standard Bylaws for Divisions and Technical Groups. Otherwise, governance of D/TG is specified in the Division Rules created and approved by each Division/TG.

Specific Objectives of Divisions

Each division should have as primary aims:

- the promotion of high quality technical and scientific sessions at the annual meeting;
- sponsorship of topical meetings that are carefully planned with consideration of the relationship to the National Society meetings;
- sponsorship of special technical documents such as review articles and standards.

Structure of Society Divisions

Flexibility of the Society's divisional organizational structure is important in such a rapidly developing field as nuclear energy. This can be assured by: (a) the merging of Divisions or Groups when scope and functions overlap or greater strength could be gained by broader interdisciplinary activity; (b) the formation of new Groups to foster new disciplines or change technical emphasis; (c) the dissolution of Groups or Divisions to reflect changes in emphasis.

One of the roles of the PDC is to continually evaluate the Division structure

<http://www.new.ans.org/about/committees/pdc/>

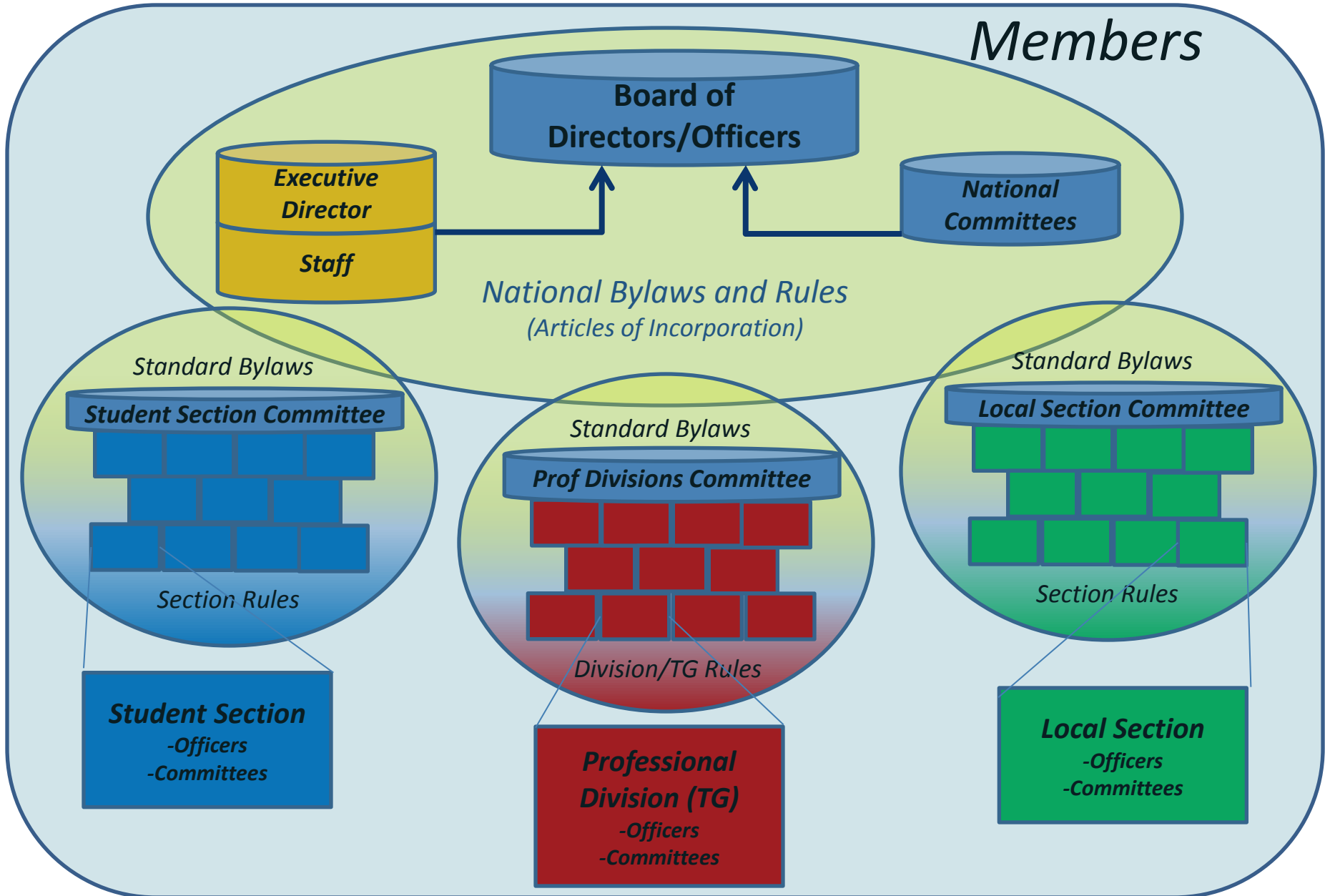
ANS Activities Supported by Divisions



Society service to PD/TGs

- ANS provides electronic assistance to set up websites and establish listservs, maintains PD/TG mailing lists
- Provides National Meeting support
- Provides Topical Meeting support - Acts in lieu of local section for division-sponsored topical meetings in the exceptional case that local section support is not available
- Assists with Division awards and certificates of appreciation
- Provides semi-annual divisional financial reports to division chairs and treasurers.

Governance Structure



ANS Officers

President

Donald Hoffman

President Elect/Vice President

Michaele Brady-Raap

Treasurer

Michael Lineberry

Immediate Past President

Michael Corradini

Staff

Executive Director

Robert Fine

PDC Staff Liaison

Bonnifer Ballard

PDC

Chair

Hans Gougar

Vice Chair

Rachel Slaybaugh

Vice Chair

Carl Mazzola

Good People to Know

<http://www.new.ans.org/about/staff/>

Executive Director

Director of Finance

Meetings

Publications

Communications & Outreach

Membership

Information Technology

Governance Services

Robert Fine

Stacy Levi

Danielle Urbina

Rick Michal

Bonnifer Ballard

Diane Cianflone

Joe Koblich

Valerie Vasilievas

Division/Committee Cross-Fertilization

(R7.1.4)

National Committee

Bylaws and Rules
Finance
Local Sections
Planning
National Program
Public Policy
Professional Women in ANS
Executive Conference Review
Professional Development Coordination

Ex Officio members

LSc, SSc, PDc
BoD(4), Treasurer
Each LS Chair
BRc, Fc, NPc, Mc
BoD, TPC*, Fc, PDc, PD Officers
BoD, Plc, LSc, PDc
ETWDc, NEEDc
NPc
PDc, PEEc

* Technical Program Chair of Upcoming National Meeting

Division/Committee Cross-Fertilization

(R7.1.4)

National Committee

Professional Engineering Examination
NEED
Membership
Nominating
Professional Divisions
Public Information
Publications Steering
International
Scholarship Policy & Coordination
Student Sections SS Chairs,

Ex Officio members

PDCc
ETWDC, SPCc
LSc, SSc, PDC,ETWDC
PDc,LSc
PD Chairs,BoD,NPc
BoD,PDc,LSc,PD Chairs,LS Chairs,
NPc, PDc
NPc
H&Ac, NEEDc, ETWDC
BoD*,ETWDC, SC Chair**

**Student Member of the Board*

*** Chair of the Student Conference*

Rules for Divisions/TGs – examples (paraphrased)

Meetings (R18.10.2)

Topical are not to interfere with regular national meetings of the Society. Advance notice of business meetings shall be given in writing in writing to the Executive Director (*some of these are archaic*)

Dues (R18.10.3)

PD/TG may (1) collect dues from its members as provided in the Group or Division bylaws and rules and regulations and (2) may also accept non-compulsory financial contributions, but solicitation and acceptance of such contributions shall be subject o the written approval of the BoD

The financial affairs of the PD/TG shall be conducted in such a manner that the PD/TG shall be financially independent (not rely on support from Society funds)

Minutes(R18.11)

The PD/TG **Secretary** shall file minutes of business meetings with the Society ED within 30 days of meeting

Professional Divisions Manual

The Professional Divisions Manual (PDM) provides professional divisions and technical groups information on the purposes, organization and functioning of the professional divisions and technical groups, and the interrelationships of the Society and the divisions and groups. The Professional Divisions Committee intend this PDM to answer all questions of division/technical group officers that apply equally to all divisions or technical groups. It is not intended to cover all special matters that might apply to only one division/technical group.

The PDM shall be considered a living document. Division Officers are encouraged to bring inconsistencies and irrelevancies to the attention of the PDC so that revisions can be made and the PDM remains useful

<http://www.ans.org/about/committees/pdc/docs/profdivmanual.pdf>

Tools & Resources

- Division Bylaws and Rules (inc. Officer Responsibilities)
- Division Manual
- ANS Meetings website & Topical Meeting manual
 - <http://www.ans.org/meetings/tmm/>
- PDC Website
 - Forms, reports, guidelines, calendar, your Division's Rules, Liaisons, Meeting minutes, misc. links

<http://www.ans.org/about/committees/pdc/>