

**MINUTES OF THE PROFESSIONAL DIVISIONS COMMITTEE MEETING
AMERICAN NUCLEAR SOCIETY
June 2013
Joint Electronic/Face Meeting**

Members Present at the Face Meeting:

Ex Officio: Shannon Bragg-Sitton(ANST), Ned Wogman(IR), Todd Urbatsch(MC), Larry Wetzel(NCS), Alireza Haghghat(RP), Xiaodong Sun(TH), Jeff Johnson (AAD), John Bess (ANSTD), Steven Biegalski (BMD), Joe Naser (HFICD), Heng Ban (MSTD), Ronald Knief (NISD), Steve Arndt, Darby Kimball
At-Large: Thomas Snow, Darby Kimball, Rachel Slaybaugh (VC), Tom Snow

Others Present: Bonnifer Ballard (staff),

E-Meeting Participants:

Divisions not Represented: ??

ELECTRONIC MEETING (May 31 – June14)

1. The Electronic Meeting was ‘called to order’ by Gougar (Chair) on May 31st and ended on June 14th.

1. ELECTRONIC MEETING CALL TO ORDER

1.1. The Electronic Meeting was ‘called to order’ by Gougar (Chair) on May 31st.

1.2. The minutes of the November 2012 Meeting were approved with corrections to the attendance list.

2. FACE MEETING CALL TO ORDER

2.1. The Vice-Chair (Slaybaugh) called the meeting to order at 6:10PM. Attendance was recorded and quorum was not attained.

3. MEETING AND STAFF REPORT

Ballard gave a brief staff update. The online discussion about promoting non-ANS events concluded with the policy being that HQ would not promote non-ANS events to all members but refer those wishing to promote said events to advertising for options. People wishing to promote non-ANS events to divisions can still petition the division chair and the division chair can approve a message being sent to his/her division members. The report also included a brief update on the IT work group. A staff group is putting together a business case to improve ANS’s IT infrastructure and expects that, if approved, the new systems will offer greater functionality for division business.

4. OLD BUSINESS

Improvement of PDC and Division Performance Metrics –

4.1. Student Support Metric task force - (electronic) Lead Rachel Slaybaugh reported that the Task Force offers no recommendations. They concluded that the student support metric are fine as written.

4.2. Young Member Support Metric task force – Task Force Lead Elia Merzari submitted a recommendation for modifications to Professional Division measures of Young Member support. The recommendations prompted an exchange among members raising issues and questions as to whether an undue burden was being placed upon Divisions, whether Young Members were being

afforded special treatment, etc. After further discussion, an amended proposal was presented and is attached to these minutes. The amended proposal was to be subjected to a vote during the face meeting but as a quorum was not achieved, no vote took place. The revised recommendations were presented and discussed. There was some confusion about the purpose of the task force and Slaybaugh reminded the committee that the goal was to improve the metric but that one already existed. The Task Force was asked to explore other options for improvement.

- 4.3. **Topical Meeting Metric task force** – no report
- 4.4. **Knowledge Transfer Metric task force** – no report
- 4.5. **Business Practices Metric task force** – (electronic) Lead Hans Gougar experimented with various electronic meeting tools and will continue to do so. He will provide input to the ANS HQ effort to adapt a new IT system.

5. LIAISON REPORTS AND ROUNDTABLE (from both face and electronic meetings)

- 5.1. Bylaws and Rules/Rules Status – Kimball reported that the BRC is recommending to the Board expanding the PEEC and PPC, changing the PIC to the Communications Committee with a slight charter change, and modifying some member categories. Also, five divisions still owe updates to the BRC.
- 5.2. Membership - Mazzola shared a report which was provided to the Membership committee to help in their deliberations over a proposed dues increase. The TopLine report is available upon request. The Membership Committee took up the proposal at their business meeting.
- 5.3. Professional Development Coordination - Collins provided report via email.
- 5.4. Public Information - Slaybaugh sent report via email.
- 5.5. Public Policy – no report.
- 5.6. Publications Steering (face) - Haghghat had previously sent his report via email but added that the committee is discussing ways to increase revenue. The Publications and Steering committee discussed increasing revenue by encouraging people to write books and turning old manuscripts into books. There was some discussion about page fees. Haghghat will follow up.
- 5.7. National Program Committee (electronic) – Remick 1.
There is a new ANS Director of Meetings, Danielle Urbina. The policy and forms for Class I topical meetings have been modified with regard to the budget preparation. The new forms and policy replacing these sections of the Topical Meeting Manual are on-line. Divisions are now allowed to hold international topical meetings outside the U.S. as Class I topical meetings. ANS can host them, or they can be hosted by a local section or also a non-profit foreign organization. The meeting would follow all of the rules for a Class 1 topical meeting (including revenue sharing! So divisions can now profit from them!). The policy for Invited Speakers and Complimentary registrations, and for Student Support at National Meetings is in the process of being modified – mostly for clarification.

Respectfully submitted,

Hans Gougar